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News from the Academic Facilities Council of IFMA

A Message from the President:

I would like to take this time to introduce myself to all of you as the newly elected President for the Academic Facilities Council and thank you for being members of the Academic Facilities Council. Our newsletter recaps some of the programs, activities and tours during our fall conference held in conjunction with IFMA's World Workplace in Dallas, TX. Attending the two day AFC conference before World Workplace provides members with an opportunity to focus on programs and ideas in the academic facilities management arena as well as networking and visits to unique and interesting facilities. In a very real sense, it doubles the value of attending World Workplace. I should mention that there is no registration or conference fee for our meetings if you are a member of the council. In fact, most meals are included at no charge.



The Academic Facilities Council has two face to face conferences each year. In addition to the one prior to World Workplace, we hold a Spring conference usually hosted by a college or university in North America. For the Spring of 2009, we are planning to visit Carnegie Mellon University in Pittsburgh, Pennsylvania. Again, no registration or conference fees are anticipated.

Stay tuned for conference dates and program information that will be out in the near future.

Steve Showers, CFM AFC President

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AFC in Dallas—Recap of Fall Conference

October 14-16, 2008

Monday

Prior to WWP 08 the Academic Facilities Conference held their fall seminar. Joining the over 20 delegates from across the US & Canada were two delegates from the Czech Republic, giving the event a truly international flavor. As tradition dictates the first evenings gathering, the President's Dinner, was hosted by our newly elected leader Steve Showers - Towson University.

Tuesday

Bright and early the AFC delegates boarded a bus to Southern Methodist University (SMU) a private university (11,000 students), with a 20,000 seat football stadium. While at SMU two educational sessions were held the first on the *President's Climate Commitment – was presented by Eliot Easton, EYP Architects*. The presentation was well done and sparked a lively discussion.

The second presentation was on classroom design presented by Shawn Green of KI furniture. This was an entertaining and well done presentation that focused on furniture enhancing and fostering the teaching / learning process.

The delegates were also treated to a presentation of the master plan for SMU as well as a tour of the Jerry Junkins Engineering building. It was an enjoyable and educational experience for all.

Copies of both presentations as well as the SMU master plan will be available on the AFC website.

AFC Business Meeting October 15 - 3 pm SMU

The following items were agreed by the group as being the priority for the coming year.

- To publish 3 newsletters Nov30/08, Jan31/09 and June30/09
- To pick locations and establish dates for the spring workshop 09, fall 09, and spring 10, these are to be confirmed prior to the end of November
- To present a minimum of one webinar spring /09
- To review the website and suggest possible enhancements and features
- Increase the involvement of members
- Develop an AFC polo shirt

The group gathered at Y.O. Steakhouse later that night to finish off the rest of the steer not eaten the night before.

Wednesday

The AFC and R&D Councils traveled to the University of Texas at Dallas, to tour the Natural Science and Engineering Research Laboratory. We got a great slide presentation and then a walk though of a truly unique research building. The power point presentation as well as pictures of this building are available on the AFC website.

The councils arrived back at the convention centre in time to register and enjoy the key note address.

Thanks

Our thanks to the facilities staff at Southern Methodist University and University of Texas – Dallas for taking the time to show us around their Universities.

Hosting a AFC spring or fall conference is a great way to show off you campus to your AFC peers, it will also get you recognized around your Campus too.

You can view pictures from the fall conference by clicking here;

http://www.flickr.com/photos/afc_ifma/.

http://picasaweb.google.com/Bob.at.PSU/IFMAAFCDallasTX#





Dressing Up The Dorms: University of Maine Caters To Students' Individual Needs While Saving Money

It's a pretty common site around college campuses in cold-weather states: The snow and temperature are falling. The icicles are forming. Students shiver and shuffle to class in layers of clothing.

And the dormitory windows are wide open.

That's right. Despite the chilly temperatures and biting winds, many students open their dorm windows to let in cool air. Why? Because it's the only option once a room overheats. For a university, it's also a pretty expensive option.

"That's wasting a lot of energy and money," said Joe Caron, the associate director of property management for Student Auxiliary Services (SAS) at the University of Maine.

Like many campus administrators who manage older dormitories, Caron struggled to find cost-efficient ways to maintain a comfortable living environment for students while conserving energy. It's a challenge that has perplexed many a facility manager.

At the University of Maine, located in Orono, overheating occurs because campus dormitories are divided into zones. Each zone consists of as many as 25 rooms—and a single sensor in a designated room dictates the temperature for the entire zone. But not every room is the same temperature and many end up too stifling. This is especially true on the upper floors, which gain heat from below and never adjust. The result: open windows, wasted energy and high utility bills for the university.

An uncomfortable living environment also is a contributing factor to the trend of students bypassing dorms for other options. Off-campus housing has fewer restrictions and offers more personal control

"We live in an individualistic society and that's reflected in students' housing choices," said Gordon Nelson, the university's director of Property Management.

And administrators at the University of Maine took careful note of that as they studied ways to make their dorms more appealing.

"We wanted to have it more like a hotel, where people are in control of their environment instead of having it dictated," Nelson said. "The main goal was to allow students to maintain their own comfort."

In 2004, the university contracted with Honeywell to upgrade the existing heating system in Stodder Hall, a nearly 40-year-old building with about 140 rooms located on the southwest side of

campus. The primary objective was to give each student individual control over their room temperature. And the results have been very favorable—school officials are planning to upgrade the rest of the dormitories.

As part of the contract, the university changed out all of the steam traps in Stodder Hall and replaced the radiator valves in each room. Honeywell technicians then installed individual heating controls in all of the rooms, which allow the students to control their own temperatures instead of relying on the zone system.

The most impressive part of the project was that Honeywell tied the controls together through its Enterprise Buildings Integrator (EBI) building management system. With EBI, Caron, Nelson and other facility managers can monitor the temperatures and controls of each room from their computer screens. EBI also allows staff to control the temperatures themselves, which is essential during holiday breaks when students are gone for weeks at a time.

In addition, Caron has used EBI to track temperature trends over long periods of time for rooms that have a history of service calls.

"It's very user friendly," he said. "We have a floor plan of the building with each room numbered. You can click on a room to get more detail and see the temperatures in the room."

By tracking trends, administrators can better identify problems which makes for more effective troubleshooting.

Besides the HVAC system, Honeywell also tied the building's electric, steam and water meters into EBI. This allows university personnel to monitor spikes in energy consumption. Consequently, they can detect and pinpoint problems quicker, cutting down on wasted energy even more.







Dressing Up The Dorms: University of Maine Caters To Students' Individual Needs While Saving Money - Continued.

In the past, when students would call to complain about their room temperatures, SAS would contact—and pay—an outside technician to go to the room and investigate. With EBI, Caron can diagnose most problems from his office. The solution sometimes is as simple as telling a student over the phone how to operate his or her controls. As a result, the university spends less on maintenance and students are pleased with the quick response.

During the spring of 2005—shortly after the upgrade—Stodder Hall residents made only two service calls total. In comparison, other dorms make about 10 to 20 calls per semester, Nelson said.

Another benefit: the results of the project have led university officials to work on getting Stodder Hall recognized as a green building to show its commitment to energy conservation. Along with the HVAC improvements, Stodder Hall has adopted an aggressive recycling program and added an organic food court. The university also is looking to address water conservation issues at the dormitory.

But the biggest impact has been having temperature controls in each room. Because students no longer leave windows ajar to cool their rooms, less energy is wasted and utility bills have gone down. In fact, the school is forecast to save at least 1,600 gallons of oil per year. And it will reduce nitrogen oxide emissions by 87 pounds annually and sulfur oxide emissions by almost 420 pounds.

"The students are conscious about the green effort. Recycling numbers are way up. We try to preach environmental impact to our people in the classroom, the campus and the community," Nelson said.

Of course, the fact that students are more comfortable makes it easier for them to think about the environment.

"People's first concerns are their individual work stations or residence," Nelson said. "That was our ultimate goal here, to make sure on-campus students have a comfortable living environment. Once we're able to improve their immediate surroundings, it's easier to get them to pay attention to conservation issues."

Nelson hopes similar HVAC upgrades to the other dorms will yield the same results. The University of Maine is moving ahead with plans to upgrade six dormitories in the next two years. And the long-term goal is to have all 19 campus dorms retrofitted with individual thermostats.

Soon, the only time students will open a window during the winter will be to bring in some frigid air to stop the sweating during finals week.

This article can be found on, http://www.ifma.org/daily_articles/2006/mar/03_06.cfm.

Upcoming Events—Save the Date:

Academic Facilities Spring Conference 2009 Carnegie Mellon University Pittsburgh, PA June 10–12, 2009

(more to details to follow with lodging information, program/agenda details and tours—keep a look out in your email)

Online Webinars—The AFC is looking forward to offering you online webinars throughout 2009.

Academic Facilities Fall Conference 2009 Orlando, FL October 6-7, 2009

About the Academic Facilities Council: Academic facilities offer facility managers and space planners many unique challenges. These individuals must effectively plan, design, construct, utilize and maintain a variety of buildings, grounds and equipment including classrooms, computer labs, residence halls and apartments, athletic facilities, dining halls, theaters, laboratories, libraries and health care facilities. The students, instructors and researchers who utilize these facilities have needs that may radically differ from conventional building tenants.



Membership Spotlight—ROBERT MYRICK, CFM, AIA, NCARB

FACILITIES RESOURCES & PLANNING ARCHITECT and FACILITIES COORDINATOR FOR PENN STATE UNIVERSITY GENERAL PURPOSE CLASSROOMS

Bob, a licensed architect since 1971, was a principal in the firm of Deines Myrick & McLain, Architects/Planners/Developers, prior to becoming a member of the Penn State University community in 1988. At PSU Bob worked in Design Services in the Design & Construction Division of the Office of Physical Plant before working in the Facilities Resources and Planning Division.

In FR&P, Bob currently is the general-purpose classroom Facilities Coordinator overseeing 360 of these rooms at the University Park campus. Bob manages the multi-million dollar budget provided to the University Committee on Instructional Facilities (UCIF) for classroom improvements at the University Park campus as well as the other 19 PSU Campuses across the State of Pennsylvania. For new and renovation projects involving general purpose classrooms, Bob is often involved in de-



fining and scoping the work related to the classrooms. His involvement follows the progress of the work from inception on paper through construction completion and use.

Bob consults to classes where students from many different disciplines are involved. The classes often involve students from engineering design, technology and professional programs – the many architecture and engineer disciplines. The students in these specialized groups apply their knowledge and imagination to often unique projects or studies to improve upon current applications of equipment or space. Some of these student groups are given special projects that relate to problematic class-rooms with outcomes often creative, informative and helpful. Such interactive sessions certainly help PSU to be a more student centered university, a major goal of the PSU administration and allows better development of spaces more suited to the pedagogy as well as the student needs.

Other professional activities include membership in the American Institute of Architects and the International Facility Management Association. Bob is a Certified Facility Manager through the IFMA certification program. He is also a member of the Academic Facility Council of IFMA. Bob is a past Treasurer, Vice-President and President of the AFC, who continues to attend and enjoy the AFC fall and spring meetings. Much pleasure and continued learning is derived from each of the AFC meetings through renewing acquaintances, meeting new people in our discipline, enjoying the tours of the many campuses that occur at each conference, learning about some of the unique characteristics of each community and school visited and eating the wonderful food that is always plentiful at the AFC meetings!



Calculate Your Carbon Footprint

Calculate the impact your personal activities have on the environment, and learn how to decrease your carbon foot print.

http://green.msn.com/tools/calculator.aspx



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Michael Stark	Angel Devarez	Executive Vice President	Iowa State University
Director of Facilities	Director of Operations, Facility	Bravo! Building Services, Inc.	,
Madison Area Technical College	Management	, , , , , , , , , , , , , , , , , , ,	Craig Engerman
(MATC)	St. Francis College	Mark Newcomb	Chief Operating Officer
Dean Baker	Fernando Pineda	Assistant Coordinator, Facilities Management	Boston Renaissance Charter School
Project Director	General Manager	Fairfax County Public Schools	
McKinstry CO	Sodexo USA	•	Joseph Piselli
·		Ken Ogawa	Director of Facilities
Kirk Peterson	Abby Krause-Cintron	Executive Director of Operations	Ethical Culture Fieldston
Director, Operations	Account Executive	University of Pennsylvania, Fa-	School
Wichita Area Technical College	InterfaceFLOR	cilities & Real Estate Services	Cara Frielman
			Cara Erickson
Michele Flatt	Nancy Johnson	Orlirio Gomez	Senior Interior Designer
Senior Director Facilitiest Man-	Facility Manager	Manager	KKE Architects, Inc
agement	Navteq BV	Cordis Corporation	Teshome Molalenge
Apollo Group, Inc.			Executive Director, Budget &
	David Anthold	David Danforth	Support Services
Brooks Baker	Design Engineer	Facilities Team Manager	Bridgewater College
Assistant Vice President for Fa- cilities	Northrop Grumman Mission Sys-	University of Minnesota	
University of Alabama	tems	T 01 1	Jennifer Flannery
•	laffar Ba Oak	Tom Skraba	Facility Manager
Fred Nalls	Jeffrey De Caen	Director, Building Systems & Maintenance	Jones Lang LaSalle
Director of Facilities	Assistant Dean for Operations	Red River College	
Mainsail Management Group,	USC/ Thornton School of Music		Frank Windle
Inc.	Tracy Lato	Emmett Urban	Director Philadelphia
	Kenrick Glennon Seminary	Assistant Director, Facilities Man-	College of Osteopathic
Marise Fallon	Refilick Glefffor Serfiliary	agement	Medicine
Project Manager	Amanda Greenhart	New York Institute of Technology	0 4 5
Boston College	Facilities Specialist	T	Scott Page
D: 1 0/ 1	Capella University	Thomas Moore	Vice President,Facilities and Real Estate
Rick Streb	capena cini cicity	Vice President, Sales & Market- ing	OHSU - Oregon Health and
Sales Manager	Dale Walter	Eagle Fire, Inc.	Science University
CIM Technology Solutions	General Manager		
Liene Deilline	Cornell University	Peter Stroup	Steven Smith
Liane Phillips	Common Co	Director of Facilities	Facilities Manager
Director of Marketing	Bob Hintz	Harvard Medical School	The Church of Jesus Christ of Latter-day Saints
Wise Construction Corp.	Facility Manager		Kathy Brown
Richard Dames	John Wood Community College	Christopher Ahoy	Supervisor
Director, Building & Grounds Boone County Schools	, 0-	Associate Vice President for Fa-	Kamehameha Schools
Bootie County Schools	Frank Wardzinski	cilities	

Frank Wardzinski



Welcome New AFC Members Section—January 2008—October 2008

James Gonasives	Director of Facility Operations	Smithsonian Institution	Owner
Maintenance Planning Program Coordinator	Aileron	Anthony Boles	The Neiman Group
San Diego Unified School District	Judith Loney	AVP Campus Development &	Richard Yeager
Christopher Hill	Director Office of the President Special Use Facilities	Operations CSU Monterey Bay	Assistant Director of Planning and Design
Director of Operations	University of Texas Medical	ood Montorey Bay	Boston College
Point Park University	Branch	Patrick Dean	2000:: 00::090
,		Facilities Director	Igor Telyatnikov
Darryl Boyce	Kenneth Daubenspeck	Ogden-Weber Applied Technol-	Security Consultant
Assistant Vice President, Facili-	President	ogy College	Ingersoll-Rand Security Tech-
ties Management and Planning	Daubenspeck & Associates, Ltd		nologies
Carleton University		Bonnie Castro	0 0
December Marker	Keith Macejewski	Construction Manager	Charles Collins
Bernardo Medina	Operations Manager	Totum Consulting	CEO/President
Building Coordinator	Delta-T Digital Archiving, Ltd	Robert Gaus	Facilitech
Raytheon Company	Adam Knipfel	Facilities Supervisor	
Patrick Stellhorn	Management	Carnegie Mellon University	Steven Shunk
Facilities Technician	Design Roofing & Sheet	Carriegie Wellon Onliversity	Regional Property Manager
Huntington Beach Union High	Metal Ltd.	Michael Scott Weaver	Bright Horizons Family So- lutions
School District	Motor Etc.	Support Services Manager	lutions
	Columbus Mack	Carnegie Mellon University	Oleh Turczak
Matthew Kennedy	Director Facility Management	,	Assistant Vice President for
Principle	The Universities @ Shady Grove	Jose Miguens	Capital Projects
Facilities Management Consultants		Facility Supervisor	Rensselaer Polytechnic Institute
	Robert Friedman	Limited Brands	Special Projects Group
Benjamin Dutton	Commercial Solar Sales Consultant		, , ,
Operations Director	REC Solar, Inc.	Judith Mondre	Paul Robertson
Faithful & Gould LTD		President	Research Laboratory Coordi-
	Junice Simbolon	Mondre Energy Inc.	nator
Biju Koshy	Service Operations Manager	Lawrence Ellis	Boise State University
Supervisor Facilities	Prasetiya Mulya Business School	Principal	Mishaal Nawasan
College of the North Atlantic - Qatar		Paragon Engineering Corpora-	Michael Newman Facility Manager
	Jacob Higginbottom	tion	Flint/Genesee Job Corps Cen-
Simon Leverett	Associate		ter
Plant Manager		Tony Labora	
Meadville Lombard Theology	Miller Dyer Spears	Director	Kenneth Fox
School		Beresford Blake Thomas Ltd.	Director of Facilities
Charles Huggins	Kelvin Lawson	December No.	Eastside Catholic High School
Charles Huggins	Zone Manager	Pamela Nieman	



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structure Maintenance Program	Dana Hammana	Ed Bailey	Duke University
University of Calgary	Rene Hermans	Campus Education Services	
Kaith Taurin	Director	Northwestern Michigan College	Glenn Hamilton
Keith Toupin Sustainable Renewal	NHTV Breda University of Pro- fessional Education		Director of Facilities Manage-
		James Gray	ment
University of Calgary	Kathleen Craven	Assistant Facilities Manager	Johnson & Wales University Charlotte
Gregory Wilson	Owner, Manufacturer's Representative	University of Texas System	Kafa Mar Baratt
Assistant Director, Maintenance	KC Rep Source	Joaquin Nurnberger	Katie MacDonald
& Operations	·		Interior Designer
University of Cincinnati - College of Medicine	Rick Marzec	John Vogelsang	University of Minnesota
	Director of Facilities, Security,	Facility Services Director	Dornard O'Driggall
Jeff Evans	Construction	Illinois Central College	Bernard O'Driscoll Facilities Manager
Director of Physical Plant	St. Charles School District #303	·	German Swiss International
Oklahoma State University Col-		Bonnie Scafaro	School
lege of Osteopathic Medicine	Richard Dumonte	Sr. Consutant	
		Hudepohl & Associates	Dan Alden
John Flanagan	Lester Hauck		Integrated Services Specialist
Facility Manager	Director of Facilities Manage- ment	Edward Sevcik	Martin Integrated Services
Seton Hall School of Law	Monmouth University	Director, Facilities & Construction	Providers
Obsisting De Dans	·	Round Rock ISD	Line Onelau
Christina De Bono	Jonathan Campbell		Lisa Cooley
Director, Sales and Marketing	President	Tim Frazee	Manager, Market Development
Advanced Media Design, Inc	Clean-Tech Company	Director, Facilities Services	Centennial Contractors Enter- prises, Inc.
Craig Parkman		California State University, Los	
Craig Borkman VB Schools	Michael Mars	Angeles	Raed Al-Emadi
VB GGIOOIS	General Manager	Derek Stevens	Chief Engineer
David Schuessler	UGL Unicco		QF
Facilities Manager		Facility Manager The Harry Jerome Sports Center	
Washington Episcopal School	Joseph Mohmed	- Volleyball BC	Len Pettis
Tradimigram Epidoopan dandar	Manager/Site Wide Services		Chief,Plant Energy & Utilities
Mark D'Alleva	University of Texas Southwest-	Jeffrey Bonk	California State University,
Director, Capital Projects & Na-	ern Medical Center, Dallas	Facilities Manager	Office of the Chancellor
tional Procurement	Jon Pointer	Michigan State University	Vadakkokojekal Thamai
Bingham McCutchen LLP			Vadakkekoickal Thampi
	Manager Montgomery College	Adel Ahmed	Facilities Manager College of the North Atlantic -
Tim Norton	Montgomery College	Operation Manager	Qatar
Director, Facilities and Opera-	Yasser Doaibes	Transfield Mannai Facilities Man-	

Yasser Doaibes

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agement Services (TMFMS)



Welcome New AFC Members Section—January 2008—October 2008

Walter Lawrence	University of Minnesota	Day School	
Director, Facilities Campus Archi-			Trevor Cuddy
tect	Janice Flynn	Ronald Gould	Director, Professional Develop-
Gwinnett Technical College	Service Manager	United States Baha'i National	ment Centre
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	ESF	Carnegie Mellon University	Wicomico Board of Education
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Interiors	Senior Project Manager	Manager, Business Services and	Director of Operations
Western Washington University		Grounds	Bethany College
	Regis College	University of Calgary	
Lynus Chadee			
Lyrius Oriaucc			George Bezreh
Campus Manager	Timothy Rogan	Robert Livermore	George Bezreh Director of Facilities
Campus Manager Trinidad and Tobago Bureau of	Director of Facilities and Opera-	Robert Livermore President	Director of Facilities
Campus Manager	Director of Facilities and Operations		
Campus Manager Trinidad and Tobago Bureau of	Director of Facilities and Opera-	President	Director of Facilities Brockton Public Schools
Campus Manager Trinidad and Tobago Bureau of	Director of Facilities and Operations Washington University	President Livermore Edwards and Associ-	Director of Facilities Brockton Public Schools Kevin Hart
Campus Manager Trinidad and Tobago Bureau of Standards	Director of Facilities and Operations Washington University Nathan Uwadoka	President Livermore Edwards and Associ-	Director of Facilities Brockton Public Schools
Campus Manager Trinidad and Tobago Bureau of Standards Jui Chye Johnnie Whang	Director of Facilities and Operations Washington University	President Livermore Edwards and Associates	Director of Facilities Brockton Public Schools Kevin Hart
Campus Manager Trinidad and Tobago Bureau of Standards Jui Chye Johnnie Whang Properties Manager	Director of Facilities and Operations Washington University Nathan Uwadoka	President Livermore Edwards and Associates Kenneth Erickson	Director of Facilities Brockton Public Schools Kevin Hart
Campus Manager Trinidad and Tobago Bureau of Standards Jui Chye Johnnie Whang Properties Manager	Director of Facilities and Operations Washington University Nathan Uwadoka	President Livermore Edwards and Associates Kenneth Erickson Process Improvement Manager	Director of Facilities Brockton Public Schools Kevin Hart Facility Manager
Campus Manager Trinidad and Tobago Bureau of Standards Jui Chye Johnnie Whang Properties Manager Western Academy of Beijing	Director of Facilities and Operations Washington University Nathan Uwadoka Student	President Livermore Edwards and Associates Kenneth Erickson Process Improvement Manager	Director of Facilities Brockton Public Schools Kevin Hart Facility Manager Frederick Elliot
Campus Manager Trinidad and Tobago Bureau of Standards Jui Chye Johnnie Whang Properties Manager Western Academy of Beijing Christa Williams	Director of Facilities and Operations Washington University Nathan Uwadoka Student Paula Kornegay	President Livermore Edwards and Associates Kenneth Erickson Process Improvement Manager Edmonton Public School Board	Director of Facilities Brockton Public Schools Kevin Hart Facility Manager Frederick Elliot President/CEO
Campus Manager Trinidad and Tobago Bureau of Standards Jui Chye Johnnie Whang Properties Manager Western Academy of Beijing Christa Williams Senior Project Manager	Director of Facilities and Operations Washington University Nathan Uwadoka Student Paula Kornegay Principal	President Livermore Edwards and Associates Kenneth Erickson Process Improvement Manager Edmonton Public School Board Andrew Mensah	Director of Facilities Brockton Public Schools Kevin Hart Facility Manager Frederick Elliot President/CEO
Campus Manager Trinidad and Tobago Bureau of Standards Jui Chye Johnnie Whang Properties Manager Western Academy of Beijing Christa Williams Senior Project Manager University of Maryland College	Director of Facilities and Operations Washington University Nathan Uwadoka Student Paula Kornegay Principal	President Livermore Edwards and Associates Kenneth Erickson Process Improvement Manager Edmonton Public School Board Andrew Mensah Cynthia Linz	Director of Facilities Brockton Public Schools Kevin Hart Facility Manager Frederick Elliot President/CEO
Campus Manager Trinidad and Tobago Bureau of Standards Jui Chye Johnnie Whang Properties Manager Western Academy of Beijing Christa Williams Senior Project Manager University of Maryland College	Director of Facilities and Operations Washington University Nathan Uwadoka Student Paula Kornegay Principal Kornegay Design,LLC	President Livermore Edwards and Associates Kenneth Erickson Process Improvement Manager Edmonton Public School Board Andrew Mensah	Director of Facilities Brockton Public Schools Kevin Hart Facility Manager Frederick Elliot President/CEO

Share Your Story!

Team Manager

Have you come across an interesting article, written one or have a specific topic to hear more about?

St Patrick's Episcopal Church &

If you'd like to share this information with your fellow AFC members, please contact Jeannie Nguyen, Council Liaison at <u>jeannie.nguyen@ifma.org</u>.

Cutler Associates, Inc.

The AFC is looking for possible topics for online webinars, content for the newsletter and website.



Academic Facilities Council—Online Community

TIPS FOR **NAVIGATING**:

After your first login, you <u>must</u> subscribe yourself to the council postings to activate email deliverability to all council postings, similar to the listserv. You are <u>not</u> automatically subscribed to email delivery.

1. Log in to http://www.ifmacommunity.org

(You must use your IFMA member ID and IFMA password)

- 2. Click on Forums on the top left menu tab
- 3. Click on Forum Subscriptions (located on the left hand side of the page, under Shortcuts)
- **4.** You can then change the default setting from not receiving subscriptions to receive postings via email. **Click under the Subscription to "YES"**(to receive postings by email similar to the listserv) **or "NO"** (which means you will need to login to the IFMA Online Community to view the discussions) The subscription's default setting is "NO" in order to change it to "YES" simply click on the "NO".



TIPS FOR POSTING & REPLYING TO QUESTIONS:

- 1. To reply to emails that you receive, you can post your responses (just like the listserv).
- 2. If you would like to **post a new message/question** to the Academic Facilities Council Online Community without having to login to IFMA Online Community, just send your email to this email address for your specific council, afc.council@ifmacommunity.org. This will allow for you to post and reply by email, similar to the listsery tool we were using.

Academic Facilities Council Web site

Click here: http://www.ifma-afc.org/

Check out the AFC Web site for the latest information on conferences, officer contacts and much more!